

Genius Consultant

Branch Relationship Executive – Payroll of Genius Consultant LTD

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Job Description:

BRE is responsible for the sales and development of the credit cards of SBI in the allocated region/market as per the bank's guidelines. Duties and responsibilities includes the following.

1. Direct interaction with the walk in customers of the bank to introduce the cards and explain the product to them.
2. Follow up on leads as provided by the bank and other associates.
3. Attend team meetings and briefings with superiors and other team members.
4. Follow up the allocated target and work towards achieving the same on or before the stipulated time period.
5. Ensure that all Sales/MIS reports are prepared and shared with the team as per the guidelines.
6. Ensure that the documentation processes of the clients' accounts are accurately completed on time, with utmost care and diligence.
7. Work as a team player in order to achieve the individual and group targets.
8. Participate in other branch visits to ensure the smooth flow of operations and revenue generation.
9. Provide output / suggestions to the team mates and superiors that may improve the work quality in general.
10. Reach out to other branches and areas, if required, as per the instructions from the superiors.
11. Provide quality Customer service to all SBI Clients and Customers

Who we are looking for : Young, Energetic and Smart graduates who are good in communication and would like to be a part of one of India's largest banking group.

- Male and female both can apply
- Location- Bharatpur
- Qualification – Graduate Any Stream
- Required-fresher candidates and any banking sales experience
- Salary -12K to 15K NTH +CTC+ Incentive