HOUSEKEEPER / CHAMBERMAIDS

**Position Purpose and Nature**

Responsible for carrying out all cleaning activities in the facility

Key Accountabilities and Duties

Perform diversified cleaning and housekeeping activities (as mentioned in the contract) of the client’s premises.

Maintain all areas assigned in a perfect state of cleanliness.

Proper use of chemicals and other cleaning agents.

Collection and disposal of garbage.

Proper use of cleaning equipment’s.

Carry out any other duty as instructed by the Supervisor/Manager

Attend all scheduled staff training and safety meetings.

Estimate time and materials required on work orders.

Maintain work area and equipment in a clean and orderly condition following all prescribed regulations.

Know current Safety Regulations.

Respond to emergency call-in situations.

Have necessary stock and tools to perform the cleaning and housekeeping activities.

Make daily rounds of premises as assigned by Supervisor