**Key Responsibilities:**

* **Team Management:** Supervise, train, and motivate housekeeping staff to ensure high standards of cleanliness and service.
* **Quality Control:** Conduct regular inspections of guest rooms and public areas to ensure compliance with established cleanliness and quality standards.
* **Scheduling:** Create and manage staff schedules to ensure adequate coverage for daily operations and special events.
* **Inventory Management:** Monitor and manage inventory of cleaning supplies and equipment, placing orders as needed.
* **Guest Interaction:** Address guest requests and concerns promptly, ensuring a positive experience and high levels of guest satisfaction.