

About our client

Our Client is the world's largest visa outsourcing and technology services specialist for governments and diplomatic missions worldwide. The company manages the administrative and non-judgmental tasks related to visa, passport and consular services for its client governments. This enables them to focus entirely on the critical task of assessment.

Our Client provides a wide range of services aimed at enhancing customer experience in public services with an automated and seamless process. However, Our Client does not play any part in the decision-making process behind visa applications being granted or denied.

Requirement

Our client is hiring for **Greeters** as a part of their Customer Service division. Given below are the specifications pertaining to requirements and benefits.

Job Profile: -	Greeters
Qualification:	Graduate
Experience:	Min. 2 years
Language Known:	English & Hindi
Job Location:	Dubai/Abu Dhabi, UAE

Knowledge & Key Skills:

- Excellent communication skills.
- Customer service orientation.
- Self-assurance to engage with customers in a friendly manner.
- Multitasking abilities: Handling multiple tasks simultaneously, including greeting customers and addressing inquiries.
- Problem-solving skills: Ability to swiftly resolve customer concerns or issues.
- Presentable appearance and good grooming.

Queries	Response
Category or Trade	Greeters
No. of Demand	3
Min. Required Experience (India or Gulf/ International)	2 Years of C.S. Experience (Anywhere)
Required Min. Qualification	Bachelor
Age Limit	24 - 26
Duty Hours	8
Working Days	5 Days a Week
Total Gross Salary	3500 AED
Food Provided by the Employer (Y/N)	No
Accommodation (Y/N)	No
Transportation (Y/N)	No
Medical	Provided by Employer
Contract Period	2 Years
Job Location	Dubai, Abu Dhabi
Other Benefits	Yearly Ticket Provided by Employer, Health Insurance
ECR Passport Accepted or Not	No
PCC or any other document is required for visa processing	Valid Passport for not less than 6 Months
Leave Benefits	25 Days
Interview Type (Online or Offline)	Online
Normal medical or GMACA medical is required for visa processing	NA
Joining Air ticket will be provided by VFS (Yes/No)	YES
Process Time	Looking for Immediate Joiners